



**ANNUAL RENEWAL REQUEST FORM
CONDITIONAL COMMITMENT FOR WATER SERVICE (CCWS)**

Original CCWS Issuance Date: _____

Date of this Renewal Submission: _____

CCWS Holder: _____

Contact Person: _____

Contact Phone: _____

Contact Address: _____

Project Name: _____

Project Location / Property Address: _____

Parcel Number(s): _____

E-Mail Address for Annual Renewal Notices: _____

Percentage contribution towards Project completion during the preceding 12 months: _____

Percentage of the Project remaining to be completed at time of this renewal request: _____

Estimated cost remaining to complete the Project: _____

| | | | | |
|--------------------|------------------|-------------------|---|--|
| Original CCWS EDUs | Meter Size _____ | # of Meters _____ | | |
| | Meter Size _____ | # of Meters _____ | Total EDUs: _____ | |
| | | | CCWS EDUs Remaining: _____ | |
| | | | EDUs completed in the last 12 months: _____ | |

Fee in lieu of meeting the 10 percent contribution requirement during preceding 12 months: _____

Annual Renewal Fee for Unused¹ EDUs (Amended Maps): _____

I, the undersigned CCWS Holder, request that the District renew the above referenced Conditional Commitment for Water Service ("CCWS," formerly known as a will-serve letter). I understand that unless the Project is completed within the first year, the CCWS must be renewed every year until (1) the Project is complete, (2) all install fees have been paid, and (3) standard water service to the Property has commenced. I understand that I may renew the CCWS by submitting this completed Annual Renewal Form and by demonstrating that I am still actively working to complete the Project (as provided below). Alternatively, in lieu of demonstrating that I am actively working to complete the Project, I must pay an Annual Renewal Fee to renew the CCWS including any Unused EDUs. I understand that if I fail to timely renew, the CCWS will be terminated and become null and void along with all associated EDUs.

¹ Unused EDUs are considered no longer useable where the Holder has provided reasonable documentation to the District, such as an amended map duly recorded in the county records, evidencing that the EDUs can no longer be used at the Property since the lot(s) for which the EDUs were originally requested no longer exist.

Renewal Option 1: Annual Financial Contributions

I hereby certify that I am still actively engaged in completing the Project and I represent and warrant that I have made the contributions, as initialed below, towards the completion of the Project. I also understand that I must submit reasonable supporting documentation evidencing my minimum required contributions² and I have included such documentation (e.g., receipts, etc.) with this Annual Renewal Form.

_____ (initial) During the immediately preceding 12 months, I have contributed money equal to ten percent (10%) of the total estimated remaining development costs of the Project, including planned improvements;

_____ (initial) During the immediately preceding 12 months, I have contributed labor, services or improvements with a fair market value of at least 10 percent (10%) of the total estimated remaining development costs of the Project, including planned improvements; or

_____ (initial) During the immediately preceding 12 months, I have not made contributions of money, labor, services, or improvements with a fair market value of at least 10 percent (10%) of the estimated total remaining development costs of the Project; however, I made greater than ten percent (10%) contributions in previous years, which have not yet been counted towards my annual renewal contribution requirements, and that these prior contributions together represent a contribution of at least ten percent (10%) per year towards completion of the Project since the CCWS was issued.³ If you selected this option, please complete the information below (attach additional sheets if necessary):

| Year | Nature of Contribution (money, labor, services, improvements) | Contribution as a Percentage of Total Project Completion |
|------|--|---|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Renewal Option 2: Annual Renewal Fees

_____ (initial) In lieu of demonstrating that I am still actively engaged in completing the Project, I elect to renew my CCWS, including any Unused EDUs, by paying an Annual Renewal Fee of \$120 for each equivalent dwelling unit (EDU) under the CCWS that has not yet been put to beneficial use (i.e., not yet receiving standard

² The following new improvements qualify towards satisfaction of the minimum annual contribution: site grading, foundations, vertical construction, water lines, sewers, drainage facilities, streets, traffic improvements, off-site improvements, recreational or community amenities, and other physical improvements to the Property as approved by the District. The following do not qualify towards satisfaction of the minimum annual contribution: land acquisition expenses, loan payments, or interest; District fees; utility connection fees; building or other permit fees; dedication of rights-of-way or easements; engineering, architectural, surveying, or other professional fees.

³ By way of illustration, if a project is estimated to cost a total of \$1 million to complete (including planned improvements) and the holder demonstrates a contribution of \$300,000 towards completion, the holder may satisfy its ten percent (10%) contribution requirement for three years.

water service). Note: Unused EDUs that are no longer useable at the Property must be renewed under this Renewal Option 2.

Non-Renewal / Project 90% Complete

_____ (initial) I certify that at least ninety percent (90%) of the water committed under the CCWS has already been put to beneficial use and that renewal is no longer required for this Project.⁴ However, there is no CCWS renewal exemption associated with Unused EDUs which are no longer useable at the Property. In such cases, the CCWS Holder must continue to file annual CCWS renewals and pay all applicable renewal fees for any and all Unused EDUs the Holder wishes or may wish to transfer to another property even if ninety percent (90%) or more of the water committed under the CCWS has already been put to beneficial use.

CERTIFICATION BY CCWS HOLDER

I further certify that:

- a. The building permit(s) for the Project (or remaining units of the Project) has not expired or been cancelled; the final map for the Property (if applicable) has not become inactive or been cancelled; that since the Issuance Date of this CCWS the Property has not been subdivided or reverted to acreage; and that since the Issuance Date of this CCWS the Property (including any individual lots or parcels) have not been merged except as explained in the attached summary prepared by Holder and as reflected above as Unused EDUs. In the case of a merger of lots or parcels, the Holder must also provide a copy of the amended map reflecting the merger.
- b. There has been no change to the number of requested EDUs, meter size(s), or other changes that would alter the anticipated water usage, infrastructure, or facilities associated with the Property.
- c. All of the information pertaining to the Property, the Project, and this renewal as set forth above and submitted herewith is true and correct to the best of my knowledge and that I am in compliance with all conditions of the CCWS and the District's Rules, Regulations & Rates.
- d. I understand that my renewal of this CCWS does not guarantee that water will be available to the Property when the Project is complete and that the District shall not be liable nor found to be in breach of any obligation or expectation to supply water which arises from any circumstances outside the reasonable control of the District.
- e. If renewing under Renewal Option 1, I certify that the represented contributions and documentation are true and correct, were made in the last 12 months or in the years stated above, were made exclusively for this Property (except as specifically called-out and clearly identified in the documentation), and were not included or counted as prior contributions in any previous CCWS renewal submission.

CCWS Holder Signature / Print Name and Title

Date

⁴ By way of illustration, if a subdivision has 10 similar size lots and homes have been constructed on and standard water service has commenced to at least 9 of the homes, no further renewals shall be required to keep the CCWS active.