



**ANNUAL RENEWAL REQUEST FORM
CONDITIONAL COMMITMENT FOR WATER SERVICE (CCWS)**

Original CCWS/Will-Serve Letter Issuance Date: _____

Date of this Renewal Submission: _____

CCWS Holder: _____

Contact Person: _____

Contact Phone: _____

Contact Address: _____

Project Name: _____

Project Location / Property Address: _____

Parcel Number(s): _____

Percentage contribution towards Project completion during the preceding 12 months: _____

Fee in lieu of meeting the 10 percent contribution requirement during preceding 12 months: _____

Percentage of the Project remaining to be completed at time of this renewal request: _____

Estimated cost remaining to complete the Project: _____

Residential Units requiring a 3/4" meter per unit # of units _____

Residential/Commercial/Greenbelt: Meter Size _____ # of Meters _____

Meter Size _____ # of Meters _____

Meter Size _____ # of Meters _____ Total EDU's _____

I, the undersigned CCWS Holder, request that the District renew the above referenced Conditional Commitment for Water Service ("CCWS," formerly known as a will-serve letter). I understand that unless the Project is completed within the first year, the CCWS must be renewed every year until (1) the Project is complete; or at least 90% completed, (2) all install fees have been paid, and (3) standard water service to the Property has commenced. I understand that I may renew the CCWS by submitting this completed Annual Renewal Form and by demonstrating that I am still actively working to complete the Project (as provided below). Alternatively, in lieu of demonstrating that I am actively working to complete the Project, I must pay an Annual Renewal Fee to renew the CCWS. I understand that if I fail to timely renew, the CCWS will be terminated and become null and void.

Renewal Option 1: Annual Financial Contributions

I hereby certify that I am still actively engaged in completing the Project and I represent and warrant that I have made the contributions, as initialed below, towards the completion of the Project. I also understand that I must submit reasonable supporting documentation evidencing my minimum required contributions¹ and I have

included such documentation (e.g., receipts, etc.) with this Annual Renewal Form.

_____ (initial) During the immediately preceding 12 months, I have contributed money equal to ten percent (10%) of the total estimated remaining development costs of the Project, including planned improvements;

_____ (initial) During the immediately preceding 12 months, I have contributed labor, services or improvements with a fair market value of at least 10 percent (10%) of the total estimated remaining development costs of the Project, including planned improvements; or

_____ (initial) During the immediately preceding 12 months, I have not made contributions of money, labor, services, or improvements with a fair market value of at least 10 percent (10%) of the estimated total remaining development costs of the Project; however, I made greater than ten percent (10%) contributions in previous years, which have not yet been counted towards my annual renewal contribution requirements, and that these prior contributions together represent a contribution of at least ten percent (10%) per year towards completion of the Project.² If you selected this option, please complete the information below:

Year	Nature of Contribution (money, labor, services, improvements)	Contribution as a Percentage of Total Project Completion

Renewal Option 2: Annual Renewal Fees

_____ (initial) In lieu of demonstrating that I am still actively engaged in completing the Project, I elect to renew my CCWS by paying an Annual Renewal Fee of \$120 for each equivalent dwelling unit (EDU) under the CCWS that has not yet been put to beneficial use (i.e., not yet receiving standard water service).

¹ The following new improvements qualify towards satisfaction of the minimum annual contribution: site grading, foundations, vertical construction, water lines, sewers, drainage facilities, streets, traffic improvements, off-site improvements, recreational or community amenities, and other physical improvements to the Property as approved by the District. The following do not qualify towards satisfaction of the minimum annual contribution: land acquisition expenses, loan payments, or interest; District fees; utility connection fees; building or other permit fees; dedication of rights-of-way or easements; engineering, architectural, surveying, or other professional fees.

² By way of illustration, if a project is estimated to cost a total of \$1 million to complete (including planned improvements) and the holder demonstrates a contribution of \$300,000 towards completion, the holder may satisfy its ten percent (10%) contribution requirement for three years.

Non-Renewal / Project 90% Complete

_____ (initial) I certify that at least ninety percent (90%) of the water committed under the CCWS has already been put to beneficial use and that renewal is no longer required for this Project.³

CERTIFICATION BY CCWS HOLDER

I further certify that:

- a. The building permit(s) for the Project (or remaining units of the Project) has not expired or been cancelled; the final map for the Property (if applicable) has not become inactive or been cancelled; and that since the Issuance Date of this CCWS the Property has not been subdivided, merged, or reverted to acreage.
- b. There has been no change to the number of requested EDUs, meter size(s), or other changes that would alter the anticipated water usage, infrastructure, or facilities associated with the Property.
- c. All of the information pertaining to the Property, the Project, and this renewal as set forth above is true and correct to the best of my knowledge and that I am in compliance with all conditions of the CCWS.
- d. I understand that my renewal of this CCWS does not guarantee that water will be available to the Property when the Project is complete and that the District shall not be liable nor found to be in breach of any obligation or expectation to supply water which arises from any circumstances outside the reasonable control of the District.
- e. If renewing under Renewal Option 1, I certify that the represented contributions and documentation are true and correct, were made in the last 12 months or in the years stated above, were made exclusively for this Property (except as specifically called-out and clearly identified in the documentation), and were not included or counted as prior contributions in any previous CCWS renewal submission.

CCWS Holder Signature / Title and Company Name

Date

³ By way of illustration, if a subdivision has 10 similar size lots and homes have been constructed on and standard water service has commenced to at least 9 of the homes, no further renewals shall be required to keep the CCWS active.